

# WORKSHOP REGISTRATION FORM

Name: \_\_\_\_\_ IEIN#: \_\_\_\_\_

School District Name & No. \_\_\_\_\_ ROE # \_\_\_\_\_

School Name: \_\_\_\_\_ School Ph: \_\_\_\_\_

School Address: \_\_\_\_\_  
Street City/State Zip

Teaching Position: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Home/Billing Address: \_\_\_\_\_  
Street City/State Zip

Home Ph: \_\_\_\_\_ Email Address: \_\_\_\_\_

Workshop Title & No. \_\_\_\_\_

(One workshop per registration form)

Date(s): \_\_\_\_\_ Fee: \_\_\_\_\_

I require the following accommodations (physical/nutritional/other): \_\_\_\_\_

- Duplicate this form as needed.
- Workshops are open to all regularly employed teachers and administrators.
- Please be sure to include your IEIN number when registering. This information is needed for our records.
- To cancel your registration, please email Kim Barr, kbarr@peoriaroe.org or call 309-722-4519. Registrations cancelled 1 day prior to the workshop date will receive a full refund. Failure to cancel the registration and/or failure to attend the workshop does not warrant a refund and the registrant will be responsible for payment in full. Should the workshop be canceled by The PROE Center, a full refund will be issued. If you have questions regarding our payment or cancellation policy, please contact Kim Barr.

**Email/Fax Registration form to:**

Kim Barr  
kbarr@peoriaroe.org  
Fax: 309-722-4519

**Mail Checks to:**

The PROE Center  
10112 W. Dubois Rd.  
Edwards, IL 61528  
Phone: 309-673-1040

*Include Purchase Order in Email/Fax*

<http://www.theprocenter.info/>