

# Educator Licensure Information System (ELIS)

1. Go to the Illinois State Board of Education's website: <http://isbe.net/ELIS>. Follow the "Click here" link under Educator Access if you have not yet set up a new account in ELIS.

<b>Educator Access</b> <a href="#">Click here</a> to create your IWAS account to access your ELIS information for the first time.	<b>Public Search</b> <a href="#">Click here</a> to perform a search of public license information for educators in Illinois by using the City, District, School, or Educator Name.
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2. Click on the link that states, "Former ECS Users Click Here for the First Time Access to the ELIS System" if you have not already set up a new account.

The screenshot shows the Illinois State Board of Education website header with the logo and names of the Chairman and Superintendent. Below the header is a navigation menu with links for ISBE Home, Home, Sign Up Now, Get Password, Contact ROE, and Help. The main content area features a login section with fields for Login Name and Password, a 'Remember login Name' checkbox, and a 'LOG IN' button. To the right of the login section is a prominent link: **FORMER ECS USERS CLICK HERE FOR FIRST TIME ACCESS TO THE ELIS SYSTEM**. Below this link is explanatory text about ELIS replacing ECS and instructions for new users. A 'Need Help?' section provides a link for assistance. At the bottom, there is a note about browser optimization and icons for Internet Explorer and Firefox.

3. Fill in the required fields, type in the verification characters, and click on "Continue".

**Illinois State Board of Education**  
Gery J. Chico, Chairman   Christopher A. Koch, State Superintendent

*IWAS for EDUCATORS*   *IWAS for EDUCATORS*   *IWAS for EDUCATORS*   *IWAS for EDUCATORS*

**IWAS for Educators Account Sign Up for ELIS** ⊕ Required

First Name  ⊕

Last Name  ⊕

Date of Birth  ⊕ mm/dd/yyyy

**Enter either SSN or IEIN**

Social Security Number  No hyphens ⊕

OR

IEIN  ?

Login Name  ⊕ ?

Password  ⊕ ?

Confirm Password  ⊕ ?

Email Address  ⊕ ?

Secret Question  ⊕ ?

Answer  ⊕ ?

Broadcast Email YES -- Send system messages to the above email address ⊕ ?

Email Type HTML ⊕ ?

 

4. You will be asked to confirm your information. If correct, click on "Continue".
5. You will be congratulated on setting up a new account and get the following message. Click "Continue".

You have completed the first step in the sign-up process for using the ISBE Internet-based systems. You now have one Login ID and Password to access most of ISBE's Internet-based systems. Please remember this information as you will need it in the future.

From this page you can click on the "**Continue**" button to access a list of the available ISBE Internet-based systems.

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6. You will be directed to your personalized home page on ELIS.

The screenshot shows the ELIS home page. At the top left is the Illinois State Board of Education logo, featuring the state seal and the text "ILLINOIS STATE BOARD OF EDUCATION" and "AUG. 26th 1818". To the right of the logo, the text reads "Illinois State Board of Education" and "Gery J. Chico, Chairman" and "Dr. Christopher Koch, State Superintendent". Further right, it says "Educator Licensure Information System" and "Welcome, Robert Greatteacher - IEIN: 774900 - Sign Out". Below this is a navigation bar with links for "Home", "My Credentials", "Renewals", "Registration", "Reinstatements", and "Help". The main content area is titled "Home Page" and features a welcome message: "Welcome, Robert T. Greatteacher!" with a bell icon and the text "Highly Qualified information will be available soon." Below this are three main action boxes: "View Your Credentials" (with a document icon), "Apply for an Illinois License, Endorsement, or Approval" (with a document icon), and "Register Your Credentials" (with a document icon). Each box contains a brief description of the service and a link to the process wizard.

7. Based on your needs choose **View**, **Apply** or **Register** and follow the process wizard.